



Directions for Reading (Paper)

Start Testing

SAY

We have scheduled _____ minutes for testing today.

Put everything away before you begin testing. Only your test book, answer document, pencil, and scratch paper may be on your desk during testing.

You may not access your cell phone or other devices during testing. Do not talk or work with other students.

[Distribute testing materials, if not already provided.]

Write your name on your test book and scratch paper. Check that your name is on your answer document. If your name is not correct, please raise your hand.

[Assist any students, as needed. If a student's name is missing, assist in gridding the student's name on the answer sheet as needed.]

SAY

During this session, you may only work on your Reading test. Please open your test booklet while I read the directions.

Today, you will take a Reading test.

For this test, you will read a set of reading passages. Read each passage, and then answer the questions about what you have read. There are two types of questions:

- One type of question will give four possible answers. Choose the best answer, then completely fill in the circle that goes with this answer on your answer document. Do not make any pencil marks outside of the circles. If you need to change an answer, be sure to erase completely.
- The other type of question will ask you to write out a response. Find the answer box with lines for this type of question on your answer document and write your answer there. Only what you write inside of the answer box will be scored.
- If you do not know the answer to a question, you may go on to the next question. If you finish early, you may review your answers and any questions you did not answer.



Start Testing continued...

SAY

You may begin your test. If you have questions, raise your hand.

[During testing, circulate the room among the students to make certain they are navigating the test environment correctly.]

End Testing

SAY

[When you are ready to end testing, announce the end of the testing period.]

Stop testing. Testing time has now ended. I will now collect your materials.

- Collect student testing materials, including any scratch paper.
- Return all test materials to your DAC or SAC. Report any missing materials and absent students.
- Report any testing irregularities to your DAC or SAC.