

**SECTION 00 11 13**

**NOTIFICATION OF BID LETTING**

**1.01 THE OWNER (HEREINAFTER REFERRED TO AS Owner):**

- A. East Sac County Community School District  
801 Jackson St.  
Lake View, IA. 51450
- B. Project Address:  
East Sac County Community School District – Elementary School Addition & Renovation  
400 S. 16th St.  
Sac City, IA. 50583

**1.02 AND THE ARCHITECT (HEREINAFTER REFERRED TO AS Architect):**

- A. FEH DESIGN
- B. Address:  
1201 4<sup>th</sup> Street, Suite 201  
Sioux City, Iowa 51101
- C. Architect's File No. 2020002.02

**1.03 BIDS DUE**

- A. Date: Thursday, February 18, 2021
- B. Time: 9:00 AM local time
- C. Location: East Sac County Community School District – High School Small Gymnasium, 801 Jackson St, Lake View, IA 51450

**1.04 NOTICE IS HEREBY GIVEN:**

- A. Sealed bids for the **East Sac County Community School District – Elementary School Addition & Renovation will be received by the East Sac County Community School District.**
- B. Bids will be publicly opened by the District and publicly read by the District or designee, on said date and will be acted upon by the Owner at such later time and place as may then be fixed. Award of the Contract shall be to the lowest responsive, responsible bidder determined on the basis of a combination of the Base Bid and selected Alternates. Neither the District nor its agents will assume liability for the inability of the bidder to submit a bid in a timely manner. Bids received after the deadline will be rejected. Bidders bear full and complete responsibility for the timely submission of such bid. Time of receipt shall be the time recorded and determined by the District or designee.

**1.05 TO: POTENTIAL BIDDERS**

Project: **East Sac County Community School District – Elementary School Addition & Renovation**

- A. Project Scope: The Work of the Project is defined by the Contract Documents and consists of the following:
  - 1. A new addition and its' associated site construction, along with some renovation in the existing facility.Bids will be received for the following:
  - 1. General Contract, including Architectural, Structural, Plumbing, Mechanical, Electrical, and Civil Construction Work.

Bids will be publicly opened by the Owner and publicly read by the Architect on said date and will be acted upon by the Owner at such later time and place as may then be fixed. Award of the

Contract shall be to the lowest responsive, responsible bidder determined on the basis of a combination of the Base Bid and selected Alternates. Neither the District nor its agents will assume liability for the inability of the bidder to submit a bid in a timely manner. Bids received after the deadline will be rejected. Bidders bear full and complete responsibility for the timely submission of such bid. Time of receipt shall be the time recorded and determined by the Board Secretary.

All bids shall be in accordance with Contract Documents prepared by FEH DESIGN, Architects/Engineers, which Contract Documents are made a part of this Notice by reference thereto.

Prime Contractors can obtain up to three (3) sets of printed bidding documents, and Sub-Contractors can obtain one (1) set of printed bidding documents from **Beeline and Blue. 2507 Ingersoll Ave. Des Moines, IA 50312., Phone: (515) 244-1611, for a plan deposit of \$150.00 per set.** Deposit will be refunded to bidders upon return of their complete set of Bidding Documents, including any Addenda, properly bound and in good condition to FEH DESIGN within 14 calendar days after opening of bids. Cash deposits will not be accepted. MBI plan deposit cards are also an acceptable method of deposit for documents. When shipping / postage is required, there will be a \$30 non-refundable fee for each set of Bid Documents shipped.

**Deposit** checks shall be made payable and sent to **FEH DESIGN**.

**Postage** checks shall be made payable to Beeline and Blue.

**Send all checks to Beeline and Blue.**

Bidding documents will be available for viewing/ordering on Friday, January 22, 2021

Bidding Documents are on file at the Architect's Office, 1201 4<sup>th</sup> Street, Suite 201, Sioux City, Iowa 51101 (please call in advance to set up a time to view and to find out what Covid guidelines will need to be followed for entry into the FEH DESIGN office. Access and guidelines can change without prior notice); and at the following Plan Centers:

#### **DOCUMENT AVAILABILITY**

Bidding Documents may be examined at the following places:

- Dodge Data & Analytics – Hot Springs, AK
- Lincoln Builders Bureau – Lincoln, NE
- Master Builders – Des Moines, IA
- Minnesota Builders Exchange – Minneapolis, MN
- Norfolk Builders Exchange – Norfolk, NE
- Omaha Builders Exchange – Omaha, NE
- Plains Builders Exchange – Sioux Falls, SD
- Reed Construction Data – Norcross, GA
- Sioux City Construction League – Sioux City, IA
- Sioux Falls Builders Exchange – Sioux Falls, SD

*Some plan centers may include the documents on their respective electronic sites, including iSQFT. Check with the individual plan centers to verify.*

*FEH DESIGN is not responsible for any delays in contractors access to drawings as a result of distribution to 3<sup>rd</sup> party plan sites including iSQFT.*

## **BIDDING REQUIREMENTS**

Each Bid shall be made on a form furnished by the Architect, and must be accompanied by a certified check or cashier's check drawn on an Iowa bank, or Bid Bond to be executed by corporation authorized to contract as a surety in the State of Iowa, in the amount equal to five percent (5%) of the amount of the Bid, made payable to the **East Sac County Community School District, Lake View, IA.** and may be cashed by the District as liquidated damages in the event that the successful bidder fails to enter into a Contract and file a bond satisfactory to the District assuring the faithful fulfillment of the Contract and maintenance of said improvements as required by the law, the provisions of this Notice and Contract Documents within (10) days after acceptance of the lowest responsive, responsible bid. All bids shall be sealed and plainly marked. Any alteration of the Bid Form may be cause for rejection of the bid.

**State Sales Tax:** This project is tax exempt. **Do Not** include State Sales Tax in any calculation of Bid totals. Contractor will be provided with Iowa sales tax exemption number for this project.

## **BASIS OF BIDS**

The successful Bidder will be required to furnish a Performance Bond and Labor and Material Payment Bond in an amount equal to one hundred percent (100%) of the Contract Sum, issued by a responsible Surety approved by the District and shall guarantee the faithful performance of the Contract and terms and conditions therein contained and the maintenance of said improvements pursuant to the provisions of the Contract Document. Bid Security shall be made payable to **East Sac County Community School District, Lake View, IA.**

Bid Security of two lowest Bidders will be retained until a contract has been awarded and executed, but no longer than 45 days. No Bidder may withdraw their bid within 30 days after opening of bids.

The **East Sac County Community School District.**, reserves the right to reject any or all bids, re-advertise for new bids, and to waive informalities that may be in the best interest of the **East Sac County Community School District.**

Payment will be made by the **East Sac County Community School District** from cash-on-hand from such sources as may be legally available.

Monthly estimates will be paid to the Contractor as the work progresses in amounts equal to **ninety-five percent (95%)** of the Contract value of the work completed during the preceding calendar month, including the actual cost (exclusive of overhead or profit to the Contractor) of materials and equipment of a permanent nature to be incorporated in the work and delivered to and stored at the job site. Such monthly payments shall in no way be construed as an act of acceptance for any part of the work, partially or totally completed. Final payment of the **five percent (5%)** due each Contractor will be made upon final acceptance of the work under the respective Contract by the District, and after receipt of satisfactory evidence that all claims pertaining to such Contract have been paid in full as provided in the Contract Document for said work.

The work under the Contract shall be commenced on or before a date to be specified in the Contract or written Notice to Proceed of the Owner, and shall achieve Substantial Completion by July 18, 2022 and Final Completion by August 01, 2022.

All bids will be governed by applicable provisions in the Iowa Code and District Policies.

**Pre-Bid Conference:** A Pre-Bid Conference for interested bidders will be held Wednesday, February 03, 2021 9:30 AM; Elementary School Building, 400 South 16<sup>th</sup> Street. Sac City, IA. 50583. All prospective bidders are encouraged to be present at this pre-bid conference.

Each Bidder shall visit the site to familiarize themselves with conditions under which they will operate. All interested parties in attendance at the pre-bid meeting will sign the attendance form. There are no provisions for any additional dates for site visits.

The Owner reserves the right to accept or reject any or all offers.

**END OF SECTION**